

Localities must make best of flawed state choice: Editorial

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(Photo: Governor's office)

Sometimes excellent, even essential ideas get twisted into bad legislation — and that's precisely what has occurred as the state attempts to push localities to share more services.

This top-down, cumbersome approach was initiated by Gov. Andrew Cuomo; it wasn't made much better by the time state-budget negotiations came to an end in early April.

Consequently, local governments must convene and find ways to share services this year, and the onus is being placed on the counties to see this occurs. For Dutchess County, that means involving 20 towns, 8 villages, two cities and, for good measure, 16 school districts and about 50 special districts, from fire to library services. Collective bargaining units also have to be notified.

Unquestionably, all these levels of governments should be sharing services where possible. This can mean anything from sharing highway equipment and services, to saving on electric costs for their buildings through centralized bidding. Localities also are feeling the impact of the state's sustained property tax cap, imposed more than five years ago and then extended at least until 2020. The cap limits the growth in property taxes to 2 percent or the rate of inflation, providing ample reasons for local governments and school districts to want to become more efficient.

But, unless handled correctly, this particular effort could cause needless friction between the municipalities and counties, and there is a quick turnaround time: Suggestions must be pitched and (ideally, at least) studied; the plan must go to the county legislative body by Aug. 1; three public hearings must be held; and the proposal has to be presented to the state on or before Sept. 15.

Got all that? Oh, and by the way, the state isn't providing any funding to do the work, another serious and inexcusable flaw in this policy.

There were, for certain, better alternatives. They include having the state offer stronger financial incentives for municipalities to share services and giving them time — at least until the end of the year — to put that in place.

Cuomo initially wanted the shared-services plan to go to voters in November. And, at one point, there also were legitimate fears this proposal was going

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to be tied to state aid to localities. Those elements were yanked from the proposal during budget negotiations. Nevertheless, what remains is deeply flawed. Overall, the state has hundreds of school districts, towns, villages, fire districts and other taxing entities scurrying to begin this process. The various levels of local government have little choice but to make the best of this completely avoidable situation.

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COUNTY OF DUTCHESS

MARCUS J. MOLINARO
COUNTY EXECUTIVE

May 1, 2017

Joseph Phelan, Superintendent
Rhinebeck Central School District
PO Box 351
Rhinebeck, NY 12572

RE: County-Wide Shared Services Initiative Mandate

Dear Superintendent Phelan:

The Governor and members of the State Legislature enacted a State Budget including a provision that mandates the County Executive lead a panel comprised of all city, town and village executives in the creation of a county-wide shared services property tax savings plan. This new mandate requires I convene a panel that includes the chief elected official of each municipality and may include representatives from school districts, BOCES, and special improvement districts. We are tasked with developing a long-term property tax savings plan that includes initiatives, such as shared services, the elimination of duplicative services, consolidation, or other efficiency activities that will result in recurring property tax savings.

The County has been working with municipalities to provide taxpayer savings for some time. This new mandate "initiative", is not new to us. Since 2013, the County has allocated almost \$7 million through the Municipal Innovation Grant Program specifically designed to incentivize municipalities to share services, evaluate consolidation opportunities, establish a regional delivery of services, and implement other efficiencies.

In Dutchess, we recognize the importance of reducing the cost of government and "right-sizing" to create long-lasting cost savings for the residents of Dutchess County, as evidenced by our incentive grant program. However, I know there is always more we can do, and so we will move forward with this imposed directive.

Over the years I am sure you have implemented numerous ideas to reduce costs; we have as well in County government. Like us, I know that your time is consumed with running your district to provide high-quality services that are cost-efficient, and finding time for yet another panel may not be a valuable investment of your time. Nevertheless, I would like to invite you to participate on the panel to share ideas and produce a plan that is worthy of our support and meaningful to our taxpayers. If your district accepts this invitation, your board by majority vote must elect a representative to serve as a member of the shared services panel (see Part BBB section 2d. attached).

The first panel meeting will be held:

May 17, 2017 at 10am
Locust Grove
2683 South Road
Poughkeepsie, NY 12601

Please confirm your attendance- name, and title to: anotherstatemandate@dutchessny.gov

Attached is the new law, guidance and questions and answers provided by the Department of State; they also have a dedicated website: https://www.dos.ny.gov/lg/countywide_services.html. In order to make these meetings productive, please submit the below information to- anotherstatemandate@dutchessny.gov prior to the first meeting:

- Provide 1-2 ideas that fit the criteria attached and could be included in the plan.
- Provide any regulations or laws that create a barrier to shared services / consolidation or efficiency actions for your school district.

Below is a list of important dates:

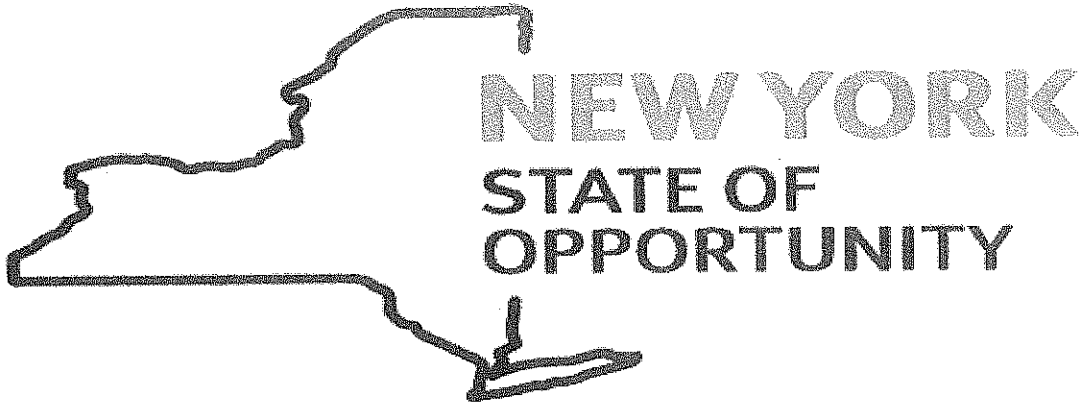
Date	Action
May 17, 2017	1 st panel meeting at Locust Grove
June 1, 2017	2 nd panel meeting at Locust Grove
TBD	Additional meetings to be scheduled as necessary
By August 1, 2017	County-Wide Shared Service plan presented to the County Legislature which may provide feedback and request modification of the plan.
TBD	3 public hearings must be held before the panel votes on the plan
By September 15, 2017	The Panel must take action to finally approve, modify or disapprove the Plan and submit it to the state by September 15, 2017.
By October 15, 2017	County Executive to disseminate panel approved plan to the public and hold a public presentation on said plan.

If you cannot commit the time or resources necessary to participate on this panel, please let us know that your district will not be joining us.

Sincerely,



Marcus J. Molinaro
Dutchess County Executive



County-wide Shared Services Initiative
(Enacted by Part BBB of Chapter 59 of the Laws of 2017)

34

PART BBB

35 Section 1. County-wide shared services property tax savings plan. 1.
36 Notwithstanding the provisions of the municipal home rule law, the
37 alternative county government law, or any other general, special or
38 local law to the contrary, the chief executive officer of each county
39 outside of a city of one million or more shall prepare a property tax
40 savings plan for shared, coordinated and efficient services among the
41 county, cities, towns and villages within such county.

42 Such plan may include school districts, boards of cooperative educa-
43 tional services, and special improvement districts within such county if
44 the school district, board of cooperative educational services, or
45 special improvement district has a representative on the shared services
46 panel.

47 2. a. There shall be a shared services panel in each county consisting
48 of the chief executive officer of the county, who shall serve as chair,
49 and one representative from each city, town, and village in the county.

50 b. The chief executive officer of each town, city and village shall be
51 the representative to the shared services panel and shall be the mayor,
52 if a city or a village, or shall be the supervisor, if a town.

53 c. The chief executive officer of the county may invite any school
54 district, any board of cooperative educational services, and/or any

1 special improvement district in the county to participate in the coun-
2 ty-wide shared services property tax savings plan. Upon such invitation,
3 the governing body of such school district, board of cooperative educa-
4 tional services, and/or a special improvement district may accept such
5 invitation by selecting a representative of such governing body, by
6 majority vote, to serve as a member of the shared services panel.

7 d. In the development of the county-wide shared services property tax
8 savings plan, the chief executive officer of the county shall regularly
9 consult with, and take recommendations from, all the representatives of
10 the shared services panel, as well as with and from the representative
11 of each collective bargaining unit of the county and the cities, towns,
12 and villages as well as from the representative of each collective
13 bargaining unit of any participating school district, board of cooper-
14 ative educational services and special improvement district.

15 3. Public input, as well as input from civic, business, labor, and
16 community leaders, shall be accepted by the chief executive officer, the
17 county legislative body and the shared services panel on the proposed
18 county-wide shared services property tax savings plan. To facilitate
19 such input, three or more public hearings shall be arranged to be held
20 within the county. All such public hearings shall be conducted prior to
21 the submission of the county-wide shared services property tax savings
22 plan to a vote of the shared services panel, and public notice of all
23 such hearings shall be provided at least one week prior in the manner
24 prescribed in subdivision 1 of section 104 of the public officers law.
25 Civic, business, labor, and community leaders, as well as members of the
26 public, shall be permitted to provide public testimony at any such
27 hearings.

28 4. a. Such property tax savings plan shall contain new recurring prop-
29 erty tax savings through actions such as, but not limited to, the elimi-
30 nation of duplicative services; shared services, such as joint purchas-
31 ing, shared highway equipment, shared storage facilities, shared plowing
32 services, and energy and insurance purchasing cooperatives; reduction in
33 back office administrative overhead; and better coordination of
34 services.

35 b. The chief executive officer of the county shall submit such proper-
36 ty tax savings plan to the county legislative body no later than August
37 first, two thousand seventeen. Such property tax savings plan shall be
38 accompanied by a certification as to the accuracy of the savings
39 contained therein.

40 c. The county legislative body shall review and consider the county-
41 wide shared services plan submitted to it in accordance with paragraph b
42 of this subdivision. A majority of the members of such body may issue an
43 advisory report making recommendations as deemed necessary. The chief
44 executive officer may make modifications to the plan based on such
45 recommendations. If modifications are made by the chief executive offi-
46 cer, he or she shall produce an updated certification as to the accuracy
47 of the savings contained therein.

48 d. The county shared services panel shall consider the county-wide
49 shared services tax savings plan. A majority vote of the panel shall be
50 required for approval of such plan, provided however that each member of
51 the panel may, prior to the panel-wide vote, cause to be removed from
52 the plan any proposed action that affects the unit of local government
53 represented by the respective member. Written notice of such removal
54 shall be provided to the chief executive officer of the county prior to
55 the panel-wide vote on the plan.

1 e. If a county does not achieve an approved county-wide shared
 2 services property tax savings plan by the deadlines required for 2017,
 3 then it shall release to the public a report on the proposal, the vote
 4 of the panel which vote shall require each panel member, in writing to
 5 state the reason for such vote. The county shall then follow the same
 6 procedures defined in this section to attempt to produce an approved
 7 county-wide shared services property tax savings plan by the deadlines
 8 required for 2018.

9 5. a. Upon approval of the shared services panel, the chief executive
 10 officer of the county shall finalize the county-wide shared services
 11 property tax savings plan and shall transmit to the director of the
 12 division of the budget a certification of the plan and its property tax
 13 savings plan. The chief executive officer of the county shall finalize
 14 any such approved county-wide shared services property tax savings plan
 15 no later than September fifteenth, two thousand seventeen, and any such
 16 plan shall be publicly disseminated to residents of the county in a
 17 concise, clear, and coherent manner using words with common and everyday
 18 meanings.

19 b. The beginning of the plan publicly disseminated shall contain the
 20 information and shall be in the form set forth hereinbelow:

21 County-wide Shared Services Property Tax Savings Plan Summary

22	Row 1	Participating Cities	(insert number of cities in the
23			county as well as the number and list
24			of such cities with a representative
25			on the panel who voted on such plan)
26	Row 2	Participating Towns	(insert number of towns in the county
27			as well as the number and list of
28			such towns with a representative
29			on the panel who voted on such plan)
30	Row 3	Participating Villages	(insert number of villages in the
31			county as well as the number and list of
32			such villages with a representative
33			on the panel who voted on such plan)
34	Row 4	Participating school	(insert number of school districts,
35		districts, BOCES, and	BOCES, and special improvement
36		special improvement	districts in the county as
37		districts	well as the number and list of
38			such school districts, BOCES, and
39			special improvement districts
40			with a representative on the
41			panel who voted on such plan)
42	Row 5	2017 Local	(insert sum total of property
43		Government property	taxes levied in the year
44		taxes	2017 by the county, cities, towns,
45			villages, school districts,
46			BOCES, and special improvement
47			districts within such county)
48	Row 6	2017 Participating	(insert sum total of property
49		Entities property	taxes levied in the year 2017 by the
50		taxes	county, any cities, towns, villages,
51			school districts, BOCES, and
52			special improvements districts
53			identified as participating in
54			the panel in rows one through

1 four above)
2 Row 7 Total Anticipated (insert sum total of net
3 Savings savings in such plan certified
4 as being anticipated in calendar
5 year 2018, calendar year 2019,
6 and annually thereafter)
7 Row 8 Anticipated Savings (insert sum total of net
8 as a Percentage of savings in such plan
9 Participating certified as being anticipated
10 Entities property in calendar year 2018 as a
11 taxes percentage of the sum total in
12 Row 6, calendar year 2019
13 as a percentage of the sum total
14 in Row 6, and annually
15 thereafter as a percentage of the
16 sum total in Row 6)
17 Row 9 Anticipated (insert the amount of the
18 Savings to the savings that the average
19 Average Taxpayer taxpayer in the county
20 will realize in calendar year
21 2018, calendar year 2019,
22 and annually thereafter if the
23 net savings certified
24 in the plan are realized)
25 Row 10 Anticipated (insert the percentage amount a
26 Costs/Savings to homeowner can expect his or her
27 the Average property taxes to increase or
28 Homeowner decrease in calendar year 2018,
29 calendar year 2019, and
30 annually thereafter if
31 the net savings certified in the
32 plan are realized)
33 Row 11 Anticipated (insert the percentage amount a
34 Costs/Savings to business can expect its property
35 the Average taxes to increase or decrease in
36 Business calendar year 2018, calendar year
37 2019, and annually thereafter if
38 the net savings certified in the
39 plan are realized)
40 c. The chief executive officer of the county shall conduct a public
41 presentation of the plan no later than October 15, 2017. Public notice
42 of such public presentation shall be provided at least one week prior in
43 the manner prescribed in subdivision 1 of section 104 of the public
44 officers law.
45 d. Any such finalized property tax savings plan which would have the
46 effect of transferring or abolishing a function or duty of the county or
47 of the cities, towns, villages, districts or other units of government
48 wholly contained in the county, shall not become operative unless and
49 until it is approved in accordance with subdivision (h) of section one
50 of article nine of the state constitution.
51 6. a. If the county-wide property tax savings plan shall fail to
52 obtain the approval of the shared services panel, voting on the plan in
53 accordance with this section, the chief executive officer of the county
54 shall resubmit such plan to the shared services panel, in accordance
55 with the procedures established for first consideration of the plan

1 outlined by this section, no later than August first, two thousand eight-
2 teen.

3 b. Any proposed county-wide shared services property tax savings plan
4 prepared for reconsideration by the shared services panel, shall follow
5 the same procedures prescribed in this section for original consider-
6 ation in two thousand seventeen. No county-wide shared services property
7 tax savings plan shall be deemed approved, or may be finalized, without
8 approval of such plan by the shared services panel.

9 c. If the shared services panel approves the proposed county-wide
10 shared services property tax savings plan for 2018, the chief executive
11 officer of the county shall finalize any such approved county-wide
12 shared services property tax savings plan no later than September
13 fifteenth, two thousand eighteen, and any such plan shall be publicly
14 disseminated to residents of the county in a concise, clear, and coher-
15 ent manner using words with common and everyday meanings.

16 d. The beginning of the plan publicly disseminated shall contain the
17 information and shall be in the form set forth hereinbelow:

18 County-wide Shared Services Property Tax Savings Plan Summary

19 Row 1	Participating Cities	(insert number of cities in the 20 county as well as the number 21 and list of such cities with 22 a representative on the 23 panel who voted on such plan)
24 Row 2	Participating Towns	(insert number of towns in the 25 county as well as the number 26 and list of such towns with 27 a representative on the 28 panel who voted on such plan)
29 Row 3	Participating Villages	(insert number of villages in the 30 county as well as the number 31 and list of such villages with 32 a representative on the 33 panel who voted on such plan)
34 Row 4	Participating school 35 districts, BOCES, and 36 special improvement 37 districts	(insert number of school 38 districts, BOCES, and special 39 improvement 40 districts in the county 41 as well as the number 42 and list of such school districts, 43 BOCES, and special improvement 44 districts with a representative 45 one the panel who voted on 46 such plan)
44 Row 5	2018 Local Government 45 property 46 taxes	(insert sum total of property taxes 47 levied in the year 2018 by the 48 county, cities, towns, villages, 49 school districts, BOCES, and 50 special improvement districts 51 within such county)
50 Row 6	2018 Participating 51 Entities property 52 taxes	(insert sum total of property taxes 53 levied in the year 2018 by the 54 county, any cities, towns, villages, 55 school districts, BOCES, and special improvement districts identified as participating

1			in the panel in
2			rows one through four above)
3	Row 7	Total Anticipated	(insert sum total of net savings in
4		Savings	such plan certified as being
5			anticipated in calendar year 2019,
6			calendar year 2020, and annually
7			thereafter)
8	Row 8	Anticipated Savings	(insert sum total of net savings in
9		as a Percentage	such plan certified as being
10		of Participating	anticipated in calendar year 2019
11		Entities property	as a percentage of the
12		taxes	sum total in Row 6, calendar
13			year 2020 as a percentage of the
14			sum total in Row 6, and annually
15			thereafter as a percentage
16			of the sum total in Row 6)
17	Row 9	Anticipated Savings	(insert the amount of
18		to the Average	the savings that the average
19		Taxpayer	taxpayer in the county will
20			realize in calendar year 2019,
21			calendar year 2020, and
22			annually thereafter if the net
23			savings certified in the plan
24			are realized)
25	Row 10	Anticipated	(insert the percentage amount a
26		Costs/Savings to	homeowner can expect his or her
27		the Average	property taxes to increase or
28		Homeowner	decrease in calendar year
29		2019, calendar year	
30			2020, and annually thereafter if
31			the net savings certified in the
32			plan are realized)
33	Row 11	Anticipated	(insert the percentage amount a
34		Costs/Savings to	business can expect its property
35		the Average	taxes to increase or decrease in
36		Business	calendar year 2019, calendar year
37			2020, and annually thereafter if
38			the net savings certified in the
39			plan are realized)
40	e. The chief executive officer of the county shall conduct a public		
41	presentation of the plan no later than October 15, 2018. Public notice		
42	of such public presentation shall be provided at least one week prior in		
43	the manner prescribed in subdivision 1 of section 104 of the public		
44	officers law.		
45	f. Any such finalized property tax savings plan which would have the		
46	effect of transferring or abolishing a function or duty of the county or		
47	of the cities, towns, villages, districts or other units of government		
48	wholly contained in the county, shall not become operative unless and		
49	until it is approved in accordance with subdivision (h) of section one		
50	of article nine of the state constitution.		
51	7. For the purposes of this part "chief executive officer" means the		
52	county executive, county manager or other chief executive of the county,		
53	or where none, the chair of the county legislative body.		
54	8. Each county plan may be eligible for one-time funding to match		
55	savings in such plan, subject to available appropriation. The secretary		
56	of state shall develop an application, approved by the director of the		

1 budget, with any necessary requirements to receive such matching fund-
2 ing. Savings that are actually and demonstrably realized by the partic-
3 ipating local governments are eligible for matching funding. For actions
4 that are a part of an approved plan finalized in 2017, savings from new
5 actions implemented on or after January 1, 2018 are eligible for match-
6 ing funding. For actions that are a part of an approved plan finalized
7 in 2017, savings achieved from January 1, 2018 through December 31, 2018
8 are eligible for matching funding. For actions that are a part of an
9 approved plan finalized in 2018, savings from new actions implemented on
10 or after January 1, 2019 are eligible for matching funding. For actions
11 that are a part of an approved plan finalized in 2018, savings achieved
12 from January 1, 2019 through December 31, 2019 are eligible for matching
13 funding. Only net savings between local governments for each action
14 would be eligible for matching funding. Savings from internal efficien-
15 cies or any other actions taken by a local government without the
16 participation of another local government are not eligible for matching
17 funding. Each county and all of the local governments within the county
18 that are part of any action to be implemented as part of the approved
19 plan must collectively apply for the matching funding and agree on the
20 distribution and use of any matching funding in order to qualify for
21 matching funding.

22 9. Where the implementation of any component of such finalized proper-
23 ty tax savings plan is, by any other general or special law, subject to
24 a public hearing, a mandatory or permissive referendum, consents of
25 governmental agencies, or other requirements applicable to the making of
26 contracts, then implementation of such component shall be conditioned on
27 compliance with such requirements.

28 10. If any clause, sentence, paragraph, subdivision, section or part
29 of this act shall be adjudged by any court or competent jurisdiction to
30 be invalid, such judgment shall not affect, impair, or invalidate the
31 remainder thereof, but shall be confined in its operation to the clause,
32 sentence, paragraph, subdivision, section or part thereof directly
33 involved in the controversy in which such judgment shall have been
34 rendered. It is hereby declared to be the intent of the legislature that
35 this act would have been enacted if such invalid provisions had not been
36 included herein.

37 § 2. School district and board of cooperative educational services
38 participation in county-wide shared services property tax savings plans.
39 Notwithstanding any provision of the education law, or any other
40 provision of law, rule or regulation, to the contrary, any school
41 district or board of cooperative educational services may participate in
42 a county-wide shared services property tax savings plan established
43 pursuant to the provisions of this chapter, and may further participate
44 in any of the activities listed in paragraph a of subdivision 4 of
45 section one of this act with any participating county, town, city,
46 village, special improvement district, school district and/or board of
47 cooperative educational services participating in such county-wide
48 shared services property tax saving plan.

49 § 3. This act shall take effect immediately.

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**FINANCE COMMITTEE MINUTES
APRIL 27, 2017**

Attendance: Mark Fleischhauer, Steve Jenkins (by phone), Joe Phelan, Tom Burnell, Christine Natoli
Invited guests: Tom Murphy and David Tellerday (M&T Bank)

M&T Representatives attended our meeting to discuss various banking offerings and requirements.

Collateral –

NYS Municipal law requires the bank to “collateralize” all school district deposits over and above the FDIC insurance limit. The bank uses a combination of securities and letters of credit for this collateral. The Bank of New York Mellon is used as a backup for the collateral.

M&T shows in their file that the school district has been with them since 1976. They would like to update their file on the school district.

Tom stated that the maximum amount in M&T at any one time is in the low \$20 million range.

The bank does not charge the school district for any of these services. A corporation might pay approximately \$40,000-50,000 per year for these services. M&T wants to keep our business and therefore won't charge us.

Fraud Protection –

M&T is able to provide modern fraud protections to safeguard school district funds.

For example, they are able to allow pre-approved ACH debits to our account to go through. These debits can be for a particular individual or vendor or a particular dollar amount. Unauthorized debits would be blocked. Certain accounts can also be restricted to prohibit ACH debits.

M&T can also provide additional protections for wire transfers, such as adding electronic dual controls, which would require 2 people to approve transactions electronically before the transfer can take place. E-mail notifications are also available for any wire transactions that occur.

Corporate Cards –

M&T has a “real-time” credit card program, where cards can be issued to individuals and an administrator can control the amount that can be spent on each individual card. They also have a “non-plastic” card program where vendors can be paid by credit card account, but there is no plastic card.

The credit card programs have a “revenue sharing” capability in which M&T shares the revenue generated by merchant fees with the school district.

Tax Collection –

M&T offers tax-collection service for school districts. Tax payments can be mailed to a secure mailbox in Buffalo (where M&T has its headquarters). M&T picks up the payments from the mailbox and processes them. Payments can also be accepted at M&T branches during banking hours. M&T will not charge the school district a fee for this service.

Several other area school districts are using the service currently.

The school district would still be able to accept payments at the district office for taxpayers wishing to pay in person at the district office.

Tax collection service would reduce the number of visitors to the school during tax season, and would provide added convenience to taxpayers, all at no cost to the school district.

M&T advised that if the district chooses to implement the tax collection service for the 2017-2018 school year, they would need to have the paperwork processed in the next week or so.

The committee had questions on whether Board action would be required to initiate any of these services with M&T, and also about who would need to sign the documents. Joe and Tom were to consult legal counsel.

Committee members felt that, as long as there is no cost, all of these services seem to be worth investigating further.

Respectfully submitted,

Mark Fleischhauer

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Personnel Committee Minutes

May 2, 2017

Attendees: Diane Lyons, Laura Schulkind, Steve Jenkins, Joe Phelan, Tom Burnell

The committee met with the Rhinebeck Teachers Association to discuss their counterproposal. After a brief caucus, we decided we needed more time to review and come up with our counterproposal.

The committee will meet May 8th to finalize our counterproposal.

Next meeting with RTA is May 11.

Respectfully submitted by Steve Jenkins

RHINEBECK CENTRAL SCHOOL DISTRICT/FACILITIES COMMITTEEMinutes of Meeting of April 18, 2017

Present: Mark Fleischhauer, Deirdre d'Albertis, Lisa Rosenthal, Joe Phelan, Tom Burnell, Sheldon Tieder. Invited Guests: Rich Michel, Steve von Schiller and Tom Farlow (Tetra Tech).

Agenda: Discussion of progress on capital project and changes to scope.

1. Steve von Schiller, the electrical services design coordinator at Tetra Tech, discussed various issues:

- Regarding the generator to be installed at the RHS/BMS building, Steve described the electrical service to the building, including the three separate service points (a result of various renovations to the building over the years). The building is "primary metered" to the district from the Central Hudson pole. Tetra Tech will design a consolidated service plan. The generator will be placed in the grassy area behind the building. It will be fenced in on all sides and barricades will be set up to prevent unauthorized entry. The generator will have its own diesel fuel tank with 2-3 days' worth of run time at a full load.

- Regarding lighting, Tetra Tech and the administration agreed that the emergency lights operating on battery power in the corridors will not be replaced, but they will be fitted with LED lights that have a longer lifespan and are more energy efficient. Generally, all of the lighting fixtures throughout both buildings will be refitted for LED lighting but the total number of fixtures may be reduced; this won't result in a diminution of light, since the LED lights cast more light than the incandescent and fluorescent bulbs now in place do. The fixtures will have "light harvesting" switches with automatic dimming and brightening, reactive to ambient light. Tetra Tech expects this to save the district about 1/3 over its current electric lighting costs.

- Regarding solar power and the potential expansion of the demonstration project in light of the anticipated retirement of the Indian Point power plant, the demonstration project will not pay for itself. Tracking of the path of the sunlight is available but more expensive and may not be worth the additional cost in terms of additional power obtained. SED will not aid any solar project that is more than 10 kilowatts. Tetra Tech and the administration agreed that they cannot accurately predict the likely future costs of electricity to the district, and therefore they cannot give any reliable opinion on whether the cost of increasing the amount of solar power capability would result in savings to the district in the long run. (This may be a question for the long-term planning committee to add to its list.)

- Regarding security and phones, the new systems need to be able to "talk to each other" for maximum effectiveness. Sheldon wants to be able to check on the security cameras in real time. Intercoms will be placed at the district office door, loading dock and main entrance at RHS/BMS, and at the main entrance, loading dock and rear door (near Marvin's office) at CLS. There are to be ID card readers on all the perimeter doors at both buildings. All doors will initially be computer monitored for opening and closing, with the

capacity to add video monitoring later. There was a brief discussion of the pros and cons of installing interior hallway security cameras, but no conclusions or recommendations resulted.

2. Rich, Tom and Sheldon updated the Committee on lockers. Tetra Tech advised the district that it is required that there be 8 feet between the corridor walls with lockers on both sides of the hall open, per SED regulations. The 9 inch lockers that the initial plans called for do not allow for the required distance, and SED will not grant a variance to the distance requirement. It may be necessary to refurbish the existing lockers instead of replacing them, but Tetra Tech is still reviewing options and expects to report further to the Committee on this subject at the next meeting.

3. Tom Farlow, the site work design coordinator at Tetra Tech, discussed site work issues.

- Regarding the scope of the site work at CLS, Tetra Tech is looking at rehabilitating the soccer field, with upgrades to the septic system paving. Sheldon wants to add an underground utility survey for electrical and plumbing conduits, septic conduits, and so forth, as that would be useful to his department for future work. Tetra Tech will review the geotech survey to assess the soil and make sure the fields are and will be healthy. Some regrading of that field will be needed to allow for good drainage.

- Regarding the scope of site work at RHS/BMS, the track will be resurfaced but maintain the current configuration, as the track surface has reached the end of its useful life. The 3 triple jumps will be removed and replaced with a long jump and a triple jump. The high jump will be resurfaced. Some maintenance pavement will be installed. For the stone inside the track, Tetra Tech could design it to either dig a trench drain or remove some stone and cover the area with dirt. The cost differential is substantial: \$130,000-\$150,000 for the trench versus about \$50,000 for the other option. Either option would be workable in Tetra Tech's view.

- Regarding the work on the parking lots at RHS/BMS, Tetra Tech would repave the student lot, which is in poor condition, and the intersection near the current speed bump, and would widen the driveway up to the student lot to improve passage and sightlines. The catch basin at the bus parking area needs to be repaired or replaced. As a potential item of alternate work, Tetra Tech suggested repaving up to the front entrance and the circle, and replacing the curbing at that location. Tetra Tech also suggested changing the configuration of the front steps to better incorporate the new ramp. Doing so might change or eliminate the need for staircase railings, depending on the overall design of the new stairs.

- Regarding irrigation, the rear field hockey and JV soccer fields are included in the base bid. The discussion of this item was tabled due to time constraints, but will be taken up again at the Committee's next meeting.

Next Meeting: May 16, 2017 at 1 P.M.

Dated: May 5, 2017

Respectfully submitted,
Lisa Rosenthal



TETRA TECH
ARCHITECTS & ENGINEERS

8 Southwoods Boulevard
3rd Floor
Albany, New York 12211
Tel. (518) 434-3133
Fax (518) 434-3095

Meeting Record

Meeting Date: April 5, 2017
Publication Date: April 21, 2017
Prepared By: Rich Michel
Attendees: Sheldon Tieder, Tom Brunell, Joe Phelan – Rhinebeck CSD
Rich Michel, Garrett Hamlin, Kristen Bouffard (Phone) – Tetra Tech AE
Lou Rodriguez – The Palombo Group

Additional Distribution:

Project Number: 135996-17001
Regarding: Rhinebeck Central School District Capital Project

1. Site Development:
 - a. High School:
 - 1) TT to check whether there is any regulation concerns with bus parking area oil, antifreeze runoff to stream.
 - 2) Irrigation of Baseball Outfield to be Base Bid along with Field Hockey pending budget review.
 - 3) Delete walkway paving in interior courtyard area.
 - b. Elementary School: High water table on site, coordinate with new Lift Station details.
2. Architectural:
 - a. Window types discussed. Sheldon prefers Awning or Casement; existing sliders have not performed. TT has provided list of window projects for Sheldon to inspect. Sheldon to consider sliders further after seeing them.
 - b. Window Treatments: Shades mounted on window frames now. TT to investigate alternative mounting methods.
 - 1) Can some of the window treatments be re-used?
 - c. Reviewed status of Kitchen and Science room designs.
 - 1) Science room design complete.
 - 2) Kitchen vendors met with TT and District at site and have developed preliminary plans and budget.

If transmission is not received as noted, kindly notify us at once.

- 3) Kitchens: HS kitchen will require larger/type hood to cover existing and proposed appliances. Health Department has advised District of deficiency. New Hood is not in current budget. TT will need to proceed with design.
 - 4) MS kitchen stove, Sheldon prefers electric in lieu of existing propane. No changes for now.
- d. Roof Shingles: exact color match has not been found. TT reaching out to other reps. Concern with color match primarily with valley and ridge flashing integration with existing roofs. Newest roof was installed in 2005.
 - e. Corridor Floor: TT is suggesting considering replacing all the yellow/red VCT floor pattern design areas in addition to the areas added by District at last meeting. LR said expanding floor replacement scope effects the construction access logistics. Issue tabled for now.
 - f. Corridor Lockers: TT preliminary layout locker counts does not meet needs requested by District. TT is reaching out to SED for possible variance.
3. Electrical:
- a. Proposed Generator location and underground conduit discussed and is acceptable to District.
 - b. Reviewed proposed Transformer design and proposed location in Basement – acceptable to District.
 - c. Demonstration Solar array location OK, conduit run to building needs to be confirmed.
 - 1) Community member is advocating for a larger solar array. SED only funds demonstration projects. Issue to be studied further to determine if it makes economic sense.
 - d. Discussed LED light Temperature: new lighting will be approximate to existing Fluorescents. Can provide different Temperatures for specialized occupancies.
4. Mechanical:
- a. Proposed ventilation areas in ELM SGI, Nurses Office and HS AV rooms was discussed. Based on District comments some areas are not occupied. TT to verify and/or change room names.
 - b. District asked TT to look at Middle School office ventilation issues instead.
5. Construction trailer location: discussed possible location of CM office in school or trailers. Only one trailer needed. Owner will investigate room in CL ELM



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Facilities Committee Meeting Record

Project Name	Rhinebeck Capital Project	Project Number	135996-17001
Meeting Date:	April 18, 2017	Publication Date:	April 25, 2017
Meeting Description:	Facilities Committee	Prepared By:	Rich Michel

Attendees: Thomas Burnell, Joseph Phelan, Mark Fleischhauer,
Lisa Rosenthal, Sheldon Tieder, Deirdre d'Albertis,
Richard Michel, Tom Farlow, Steve von Schiller

Attendees by Phone:

Additional Distribution: Lou Rodriguez, Kristen Bouffard, Garrett Hamlin

1. Design Development Drawings Completed.
 - a. Next Steps:
 - 1) Site Surveys, GeoTech, Roof Scan and HAZMAT work underway. When completed TT will evaluate the information for any impact on Scope and Budget and present findings to District for decisions.
 - b. Next Milestone: Construction Documents Completed and submitted to SED by end of June 2017.
2. Steve Von Schiller, Manager of Electrical Department presented design progress, including:
 - a. Plans for proposed locations of Generator, connection distribution to panel at 2007 Addition fan room and consolidation of Building Transformer into one location.
 - 1) Generator fuel tank is double wall with leak monitoring system, GenSet will sit on concrete pad with curb and will be fenced off.
 - 2) Generator sized to handle whole building.
 - 3) Access to Gen Set for Re-Fueling access will be off the adjacent District road.
 - b. Confirmed proposed locations of Card Readers and Intercoms. Proposed door locations were acceptable to District. See attached sketch. Door Contacts will be installed on all exterior doors.
 - c. The proposed Demonstration Solar panel location on Site was acceptable to the District. SV discussed features of read out panel.
 - 1) District prefers Panels to be installed in fixed position no tracking system.

- 2) District noted there has been public interest in a larger solar project to offset anticipated increased rates due to Utility power generation system changes. Current rates are low so the system payback would not likely be feasible. SV suggested a larger system could be pursued in the future as part of an Energy Performance Contract Project.

d. General Discussion Items:

- 1) Capabilities of proposed VOIP phone system and integration with Security system reviewed.
- 2) Cameras: District will be installing camera system as part of Smart Bond project. Ideas for camera locations discussed.
- 3) Lighting: All lighting fixtures in District to be changed to LED. Number of fixtures in some room areas may be able to be reduced.
 - a) Typical classroom layout will include Daylight Harvesting, dual switch control and capability for future dimming control systems.
 - b) Light fixture color temperature will be similar to current fluorescents. However some Staff may notice a difference.
 - c) Auditorium theatrical lighting system will not be replaced.
 - d) TT to look for a replacement for the Globe Fixtures in the 1997 addition. District noted that the bulbs for the fixtures were changed to CF, but difficult to change out as Glass globe has insecure attachment.
 - e) SV to provide District with analysis of potential cost savings for LED lighting replacement project. Also noted that there are significant savings to be realized in bulb replacement and labor costs over lifetime of fixtures
 - f) District noted that the 1997 addition linear pendent fixtures are painted blue. Someone will need to pick color of replacement fixtures?
- e. District requested that the Smart Bond Fiber project should be coordinated with the Main project with respect to location of underground conduits at new paving areas. Installer and Schedule for the Fiber project work not known at this time. CM/TT to follow-up on coordination.

3. Site Development:

- a. Tom Farlow: Manager of Civil Engineering Department presented Site Development progress:
 - 1) District would like to get utilities shown on Surveys. TT to help with getting price.
 - 2) Reviewed status of Testing and Surveys.

- 3) Reviewed General Site Development scope, details of proposed renovations – Fields and Alternates.
- a) CL ELM: TT had noted some ponding to the west of the soccer field during the early evaluation surveys and included infiltration testing in the GeoTech work. ST noted that they were not aware of any ponding or drainage issues.
 - i. District would like to designate the Soccer field and adjacent softball outfield as priority for renovation work.
 - b) HS: TT confirmed with the District that the HS baseball outfield and Field Hockey field were to have the irrigation work as base bid. District stated that these areas were a priority because the Soccer field may be re-oriented in the future such that it would overlap both fields.
 - i. Long Jump / Triple Jumps: The scope involves the removal of the two (2) existing long jump / triple jump events and install single long jump / triple jump event in similar location as existing event.
 - ii. Resurface pole vault runway and high jump events.
 - iii. Install pavement at limited access person gates, three (3) locations, at track.
 - iv. Stone drainage at inside of Track: TT noted two (2) options to address the existing stone surfacing. Option 1, is a more economical approach to remove 3+ inches of the stone, install filter fabric over the remaining stone and add topsoil to bring surface up to grade, then seed. Option 2, is much more expensive, install trench drain immediately adjacent to the track. This would require additional soil be brought in to raise the grade of the turf field adjacent to the track.
 - v. Bus Parking: District asked if there was any regulation for potential oil or antifreeze runoff into storm system or stream below. TT stated that we were not aware of any.
 - vi. Reviewed ideas for the front entrance and ramp area. TT to look at relocating ramp away from front doors, consider sloping paved area up to steps and remove one step. District wants new paving surface to be concrete. TT to also consider a layout for handrails at steps.

- vii. District noted that balls are going off end of field hockey field onto adjacent property, consider berm or fence? TT suggested that this work be completed as a proposal request depending on if there is remaining construction budget.
- viii. District noted an unidentified invasive weed is in play fields, TT is investigating. TT to collect sample and have evaluated by Landscape Architect.
- ix. District requested that new path behind school be parallel to building.

c) No other changes to scope noted – design is acceptable except as amended above.

- 4. Lockers: TT updated status of design: SED was not able to waiver the required Corridor width at the 1950 HS/MS wing. TT will discuss remaining options with District in future.
- 5. Items on Agenda not discussed due to time restrictions:
 - a. Kitchen: Walk through on April 7. Need new Exhaust Hood in HS.
 - b. Science Room meeting completed. Detailing in progress.
 - c. Roof/Shingle Roof:
 - 1) Color in process of selection.
 - 2) Cupolas need to be removed, flashed and replaced.
 - 3) Chimney Flue testing required, concern with crack into flue liner.

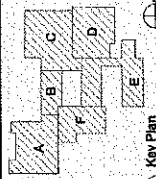
Consultant RFP Status:

Consultant	RFP Status	Schedule
Roof Scan	Approved	By end of April – Tentative – weather dependent.
Survey	Approved	Field work done. HS survey completed. ELM in process.
Environmental	Approved	Expected start – end of April
Chimney	Approved	Performed April 11.
GeoTech	Approved	Performed April 11-12. Results in 2 weeks.

- 6. Next Facilities Committee Meeting: May 16, 2017.

GENERAL NOTES

1. SEE EXISTING ELECTRICAL CODES AND ORDINANCES FOR ALL ELECTRICAL WORK.
2. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL ORDINANCES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSURANCE.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL ADJACENT PROPERTIES.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL ADJACENT ROADS AND HIGHWAYS.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL ADJACENT UTILITIES.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL ADJACENT STRUCTURES.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL ADJACENT LANDSCAPE.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL ADJACENT ENVIRONMENT.



Key Plan

S.E.D. Control No. 13-18-01-04-002-017



100% COMPLETE

100% COMPLETE



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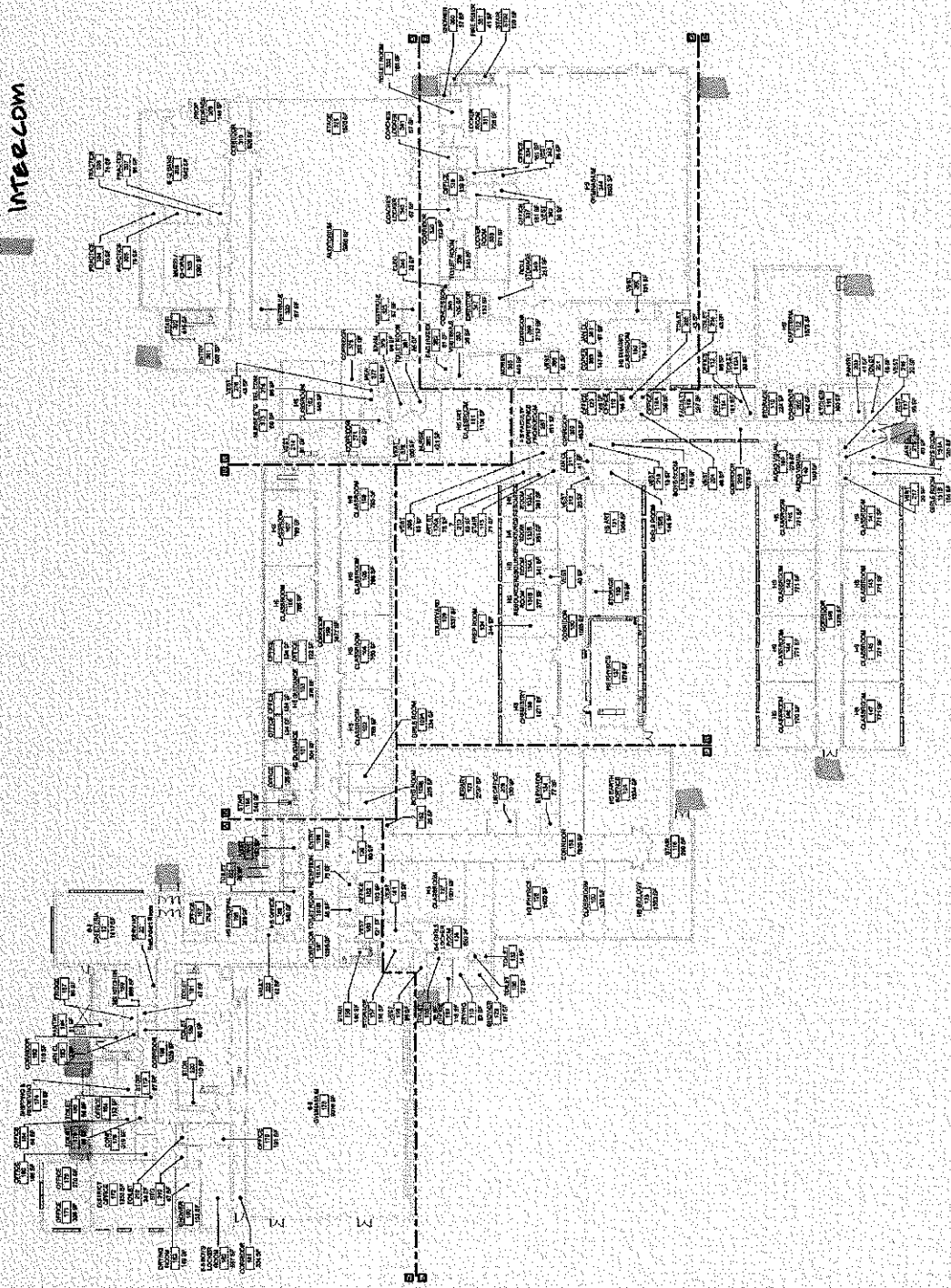
Rhinebeck Central School District
Rhinebeck, NY

Reconstruction of:
Bulkeley Middle School
Rhinebeck High School

First Floor Key Plan

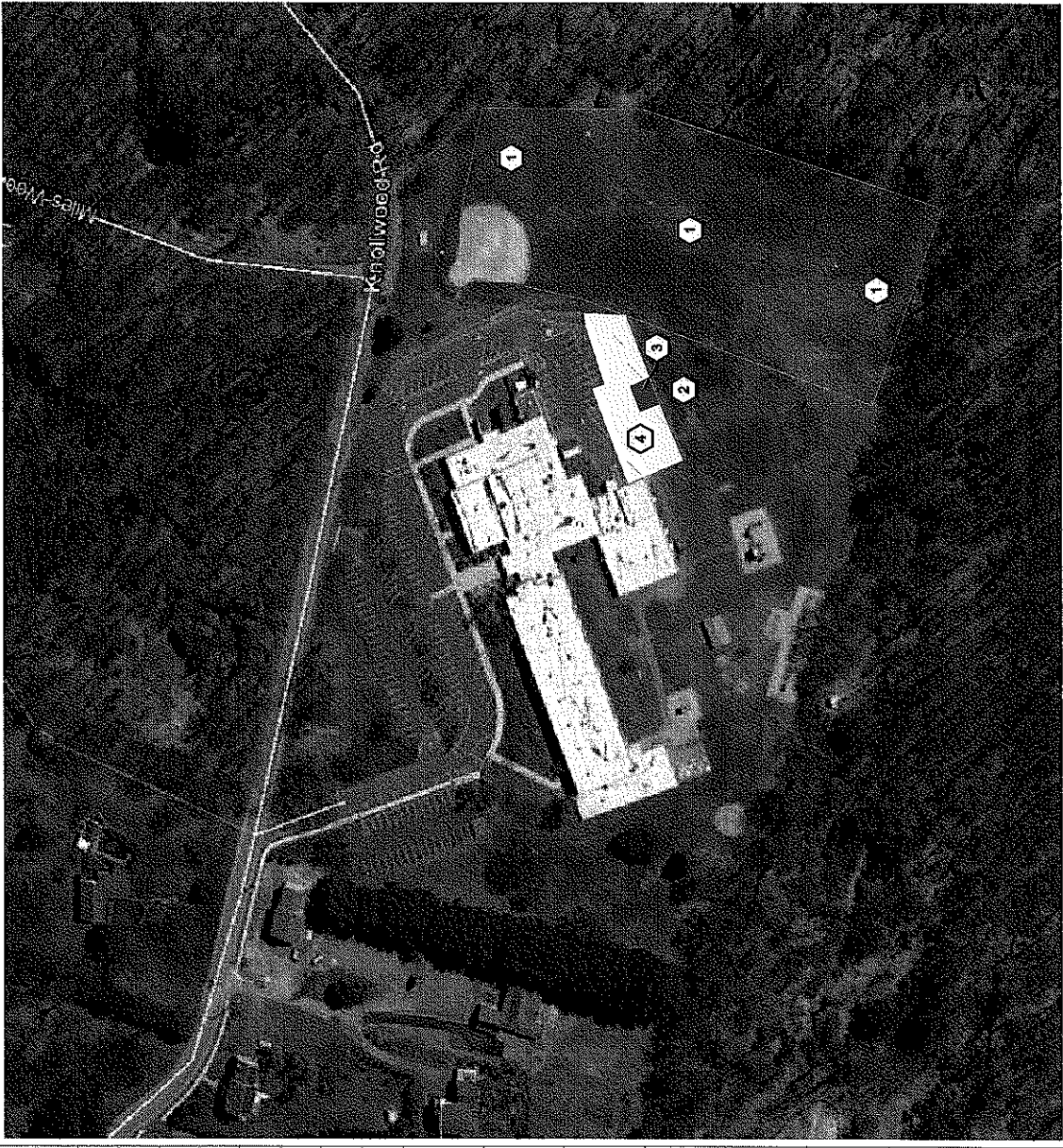
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Drawing Number
135986-17001

CARD SWIPE
INTERCOM



1 First Floor - Key Plan

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17



Site Plan Keynotes

- ① RENOVATE ATHLETIC FIELD
- ② REMOVE AND REPLACE EXISTING SEPTIC LIFT STATION.
- ③ BASE BID: REMOVE AND REPLACE ASPHALT PAVEMENT FOR LIFT STATION IMPROVEMENTS.
- ④ ALTERNATE: REMOVE AND REPLACE ASPHALT PAVEMENT.

S.E.D. Contract No. 15-18-01-040-004-014



DESIGNED BY
CLEAN SOLUTIONS

Team Two Engineers, Architects
& Landscape Architects, P.C.



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Rhinebeck Central School District
Rhinebeck, New York

Reconstruction at
Chancellor Livingston Elementary
School

Site Layout Plan

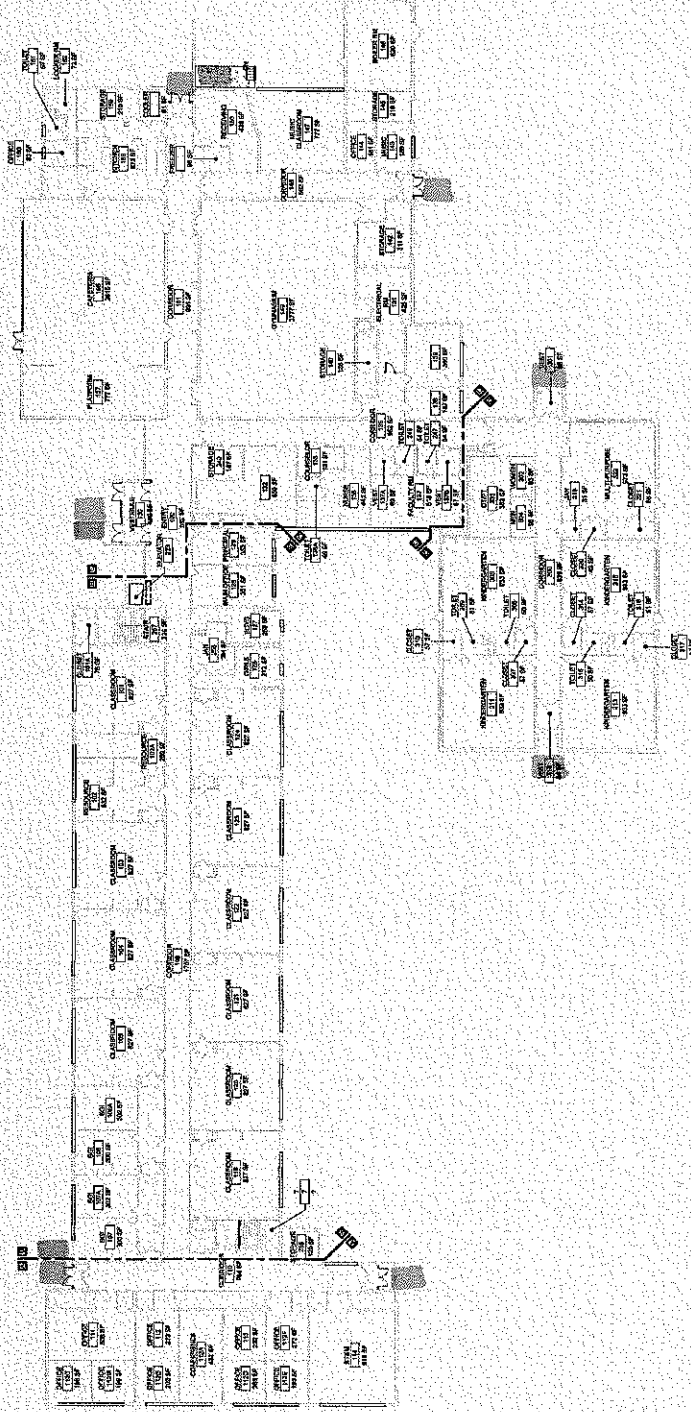
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Drawing No.
135956-17001

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Intercom
CARD SWIPE



First Floor - Key Plan

GENERAL NOTES

4. POLYMER CONCRETE IS COMPATIBLE WITH STEEL REINFORCEMENT.
5. POLYMER CONCRETE IS USED IN THE FLOORING OF INDUSTRIAL BUILDINGS AND IN THE CONSTRUCTION OF THE FLOOR OF THE FIELD.
6. POLYMER CONCRETE IS USED FIRSTLY FOR CONSTRUCTING THE ROADS IN THE RURAL AREA.
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Rhinebeck Central School District
Rhinebeck, NY

Reconstruction at Chancellor Livingston Elementary School

First Floor Key Plan

Division No: MCB	Case: A001	Opening Number: A001
Prepared By:		135996-17001

**RHINEBECK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**SCHEDULE OF MEETINGS
FOR THE 2017-2018 SCHOOL YEAR**

Regular Meetings of the Board of Education are held on the 2nd and 4th Tuesdays of every month in the Rhinebeck High School/Middle School Library at 7:30 p.m. Special Meetings or a change in the schedule will be called upon the request of the President of the Board of Education and will be posted.

2017

July 11, 2017
Organization Meeting

July 25, 2017

August 8, 2017

August 22, 2017

September 12, 2017

September 26, 2017

October 10, 2017

October 24, 2017

November 14, 2017

November 28, 2017

December 12, 2017

2018

January 9, 2018

January 23, 2018

February 13, 2018

February 27, 2018

March 10, 2018

Budget Workshop (tentative)

March 13, 2018

March 27, 2018

April 10, 2018

Public Hearing & Adoption of the Budget (tentative)

April 24, 2018

BOCES Vote

May 8, 2018

Budget Hearing

May 15, 2018

Annual Meeting – Budget Vote

May 22, 2018

June 12, 2018

June 26, 2018